

Minutes of the Presbytery of London
Online Meeting, Tuesday, March 8, 2022, 7:00 PM

The Presbytery of London met online in regular session on Tuesday, the eighth day of March, two thousand and twenty-two, at the hour of seven o'clock in the evening.

Constitution The Moderator, Reverend Andrew Thompson, constituted the Court with prayer.

Worship The Reverend Deb Stanbury, Arise Ministries, led the worship service.

Welcome, Courtesies and Announcements The Moderator welcomed everyone to the meeting. Margaret McGugan represented the WMS.

Attendance Gordon Brown, Michael Burns, David Clark, Mavis Currie, Deb Dolbear-Van Bilsen, Wendy Lampman, Amanda MacMillan, Keith McKee, James Patterson, Jane Swatridge, Andrew Thompson, Ministers; Kent Buchanan, Em Cameron, John Conway, Cathy Cornhill, Richard Cote, William Cron, Janet Donkervoort, Lynda Drummelsmith, Lynda Ford, Carol Freer, Janice Lockhart, Margaret McGugan, Sheila McMurray, Inge Stahl, Gerald Stocking, Donna Jean Van Bilsen, Elders; Lu Brule, Treasurer; Carrie Thornton, Clerk; Sonia Brule, Student; Deb Stanbury (for the worship service), Arise Ministries; Nicholas Metivier, Lay Missionary.

Regrets John Bannerman, Michelle Butterfield-Kocis, Jon Van Den Berg, Ministers; Norm Belyea, Janet Carter, Doug Hill, Norm Sonnenburg, Elders.

Study Leave Andrew Fullerton

Absent Jamie Hayter, Elizabeth MacLeod, Elders.

Docket **MOTION:** (Clark/Cote) THAT the Docket as amended for item 6(i) and item 9 be adopted for the meeting. CARRIED.

Business Team **MOTION:** (Cote/Currie) THAT the minutes of the Regular Meeting of February 8, 2022 be adopted. CARRIED.

MOTION: (Currie/Cameron) THAT recommendations 1 through 5 and recommendations 7 and 8 (recommendation 6 is deleted) be adopted by consent. CARRIED.

RECOMMENDATION # 1: THAT the following correspondence be received for information:

Number	From	Regarding
22-25	T. Hamilton, Assembly Office	reminder deadline nominations GA standing committees
22-26	T.. Hamilton, Assembly Office	receipt of list of GA commissioners

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Business Team (cont.) **RECOMMENDATION #2:** THAT the following correspondence be referred as named:

Number	From	Regarding	Refer To
22-19	M. Leung, Presbyterians Sharing	2021 final remittances	circ. elect.
22-20	C. Erhardt, Program Coordinator	Funding for Harm Done program	circ. elect.
22-21	W. Lampman, IM St. Lawrence PC	extend interim contract Rev. J. Swatridge	business team
22-22	S. Murdock, clerk Essex-Kent	transfer certificate Rev. Scott McAllister	business team
22-23	G. Hodder, Chapel Project	donation to Chapel Project	business team
22-24	W. Lampman, IM St Lawrence PC	resignation as interim moderator	business team

RECOMMENDATION #3: THAT the interim ministry contract between Rev. Jane Swatridge and St. Lawrence Presbyterian Church be extended by one month, under the same terms, to June 30, 2022.

RECOMMENDATION #4: THAT Rev. Scott McAllister be added to the appendix to the roll of the Presbytery of London effective February 15, 2022.

RECOMMENDATION #5: THAT the resignation of Rev. Wendy Lampman as interim moderator of St. Lawrence Presbyterian Church and as equalizing minister to the Presbytery of London, effective March 31, 2022, be accepted with the thanks of the Court.

RECOMMENDATION #6: Deleted.

RECOMMENDATION #7: THAT the Presbytery of London donate \$2,500 from the discretionary fund to the Presbyterian Church Heritage Centre.

RECOMMENDATION #8: THAT a congregation or individual requesting funds from the DaySpring Fund may apply only per twelve month period; applications will continue to be reviewed on a quarterly basis.

Treasurer’s Report This report was circulated in advance. A team is being formed to review congregational financial records if needed by congregations.

Clerk’s Report The Clerk reminded the Court that reports for circulation need to be received several days in advance of the meeting; the DaySpring Fund document is for information only.

Ministry Team K. McKee summarized the report that was circulated in advance.

Lay Missionary Agreement S. McMurray presented the agreement.

D. Clark expressed concern about the parameters of the position.

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Lay Missionary Agreement (cont.) FRIENDLY AMENDMENT: Replace “The expectations for this appointment *shall* include” and replace with “The expectations for this appointment *may* include, *with the recognition that weekly tasks will be limited by the part-time parameters of the position*”.

MOTION: (Clark/Currie) THAT the agreement as amended be approved.
CARRIED.

A copy of the Lay Missionary with Special Training Agreement is on pages 6131 to 6133 of these minutes.

MOTION: (Currie/Brown) THAT the Ministry Team review the role of the General Presbyter as it pertains to congregations that do not have ordained clergy serving as moderator of the session.

FRIENDLY AMENDMENT: THAT the Congregation Team review the role of the General Presbyter.

MOTION AS AMENDED: CARRIED.

Congregation Team D. Dolbear-Van Bilsen provided a verbal report. A survey will be circulated regarding Leading With Care manuals; congregational visits will be scheduled.

General Presbyter The report was circulated in advance, nothing further.

Refugee Committee The report was circulated in advance. J. Patterson advised the Court that two more committee members are needed.

Reports of Interim Moderators Westmount, London: No report.
Trinity Community, London: No report.

St. Lawrence, London: **MOTION:** (Lampman/MacMillan) THAT St. Lawrence be given permission to begin advertising for a new minister.

M. Burns asked that the Presbytery see the profile first.

J. Patterson suggested that the Ministry Team review the profile.

K. McKee reminded the Court that there is the potential for conflict and it is easier to circulate the profile to the Presbytery and have a vote at the April meeting.

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Reports of Interim Moderators Results of the vote on the motion: 13 in favour; 10 opposed. The motion CARRIED.

(cont.) Oakridge, London: Nothing to report.

Other Business The April meeting will be an in-person meeting with no hybrid option. The Presbytery will abide by the COVID protocols of the host church.

Adjournment On a motion by J. Patterson, the Court stood adjourned at twenty-four minutes before nine o'clock, to meet again in regular session on Tuesday, the nineteenth day of April, two thousand and twenty-two, at seven o'clock in the evening and within Chalmers Presbyterian Church, London.

The Moderator closed the meeting with prayer.

Moderator

Clerk

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The Presbyterian Church in Canada
Lay Missionary with Special Training Agreement
The Presbytery of London

This agreement is dated the 9th day of March, 2022

Between:

The Congregation of Trinity Community Church – Presbyterian
 located at 590 Gainsborough Rd., London ON
 (“Congregation”) and:

Nicholas Metivier of 8119 Road 177, Listowel ON
 (“Lay Missionary”) and:

The Presbytery of London within The Presbyterian Church in Canada
 (“Presbytery”)

This Agreement outlines the terms for the Presbytery appointment of the Nicholas Metivier to the position of “Lay Missionary with Special Training” in the Congregation.

- 1.0 The goals and expectations for this ministry are found at Schedule A, attached.
- 2.0 Qualifications of the Lay Missionary are found at Schedule B, attached.
- 3.0 This ministry is part time 22.5 hours per week (based on 50% of full time 45 hours per week).
- 4.0 This ministry will begin on March 9th, 2022 and end on February 28th, 2023, and may be renewed with the mutual consent of all parties.
- 5.0 The stipend and allowances shall meet or exceed General Assembly and Presbytery requirements and may be prorated in the case of part time under Category II – Lay Missionaries with Special Training.
- 6.0 The Congregation shall pay the following monthly stipend and allowances, less payroll deductions, to the Lay Missionary at the beginning of each month:

	Annual	Monthly
Stipend (inclusive of travel allowance*)	\$ 18,873	\$ 1,572.75
Housing allowance (fair rental value of appropriate housing or use of manse)	\$ 10,000	\$ 833.33
Utilities	\$ Inclusive	\$ -----
Other (specify)	\$ -----	\$ -----
Total	\$ 28,873	\$ 2,406.08

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- 7.0 In addition to the above, the Congregation shall provide:
- Five weeks vacation per year (on the rate of remuneration, as outlined above)
 - Continuing Education of 2 weeks per year and \$300.00 allowance according to General Assembly and Presbytery regulations, to be used on approval of the Session of Trinity Community.
 - Cost of pulpit supply during the Lay Missionary's vacation and continuing education leave.
- 8.0 In the case of the Lay Missionary's total disability or extended illness, this Agreement will terminate as of the date the medical leave commences. The Congregation will then continue to provide stipend and all allowances for a period of three months unless this three-month period exceeds the length of the agreement.
- 9.0 An Interim Moderator shall be named by the Presbytery to the Congregation for the term of the ministry.
- 10.0 The Lay Missionary shall be accountable to the Leadership Team of Trinity Community.
- 11.0 The Lay Missionary may be eligible to be called to the Congregation during the term of this Agreement pending congregational and Presbytery approval. If this occurs, this agreement will be replaced with call and guarantee of stipend documents.
- 12.0 This Agreement can be terminated by the Presbytery on its own or at the request of either the Congregation or the Lay Missionary on 60 days written notice.
- 13.0 This Agreement is in accordance with the policies for ministry within The Presbyterian Church in Canada and shall be subject to the laws of the province of Ontario.
- 14.0 This Agreement may only be amended or modified in writing and with the consent of all parties.

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SCHEDULE A

Goals and Expectations

The goals for this appointment shall include:

- provision of worship leadership and pastoral care with a primary focus on connection and reconnection with members of Trinity Community Church and surrounding community.

The expectations for this appointment may include, with the recognition that weekly tasks will be limited by the part-time parameters of the position:

- leading and planning worship and preaching in the worship service;
- working with guest ministers in the celebration of the Sacrament of Holy Communion and/or the Sacrament of Baptism as determined by the Leadership Team;
- working with the Praise Team leader with service worship music;
- providing pastoral care to sick and shut-ins;
- working with members of the Leadership Team and congregation in providing welcome and support to congregational members, visitors and newcomers;
- attending meetings of the Leadership Team and Presbytery as a non-voting participant;
- providing leadership, as required, in Bible study and/or prayer groups;
- officiating at funerals.

SCHEDULE B

Attended a workshop on the *Policy for Dealing with Sexual and Sexual Harassment* of the Presbyterian Church in Canada within the last 5 years.

Provide a vulnerable sector police records check prepared within the previous two months and demonstrated familiarity with the *Leading With Care* policy of The Presbyterian Church in Canada.