

## Minutes of the Presbytery of London

Almanarah Presbyterian Church, London, Tuesday, May 9, 2017, 7:00 p.m.

In London, and within Almanarah Presbyterian Church, the Presbytery of London met in Regular Session on Tuesday, the ninth day of May, two thousand and seventeen, at the hour of seven o'clock in the evening.

**Constitution** The Moderator, The Reverend Deb Dolbear-Van Bilsen, constituted the Court with prayer.

**Worship** The Worship Service was led by The Reverend William Khalil.

**Welcome, Courtesies and Announcements** The Moderator welcomed everyone to the meeting. Margaret McCullough represented the WMS.

**Attendance** John Bannerman, Michelle Butterfield-Kocis, James Clark, Jeffrey Crawford, Mavis Currie, Deb Dolbear-Van Bilsen, Andrew Fullerton, Ed Hoekstra, William Khalil, Keith McKee, Andrew Reid, Andrew Thompson, Mark Turner, Heather Vanderstelt, Jon Van Den Berg, Ministers; Jan McIntyre, Appendix; Bob Baron, Janis Boyle, Ray Burgess, Lily Carrothers, Linda Charlton, Richard Cote, Janet Donkervoort, Ruth Ann Drozd, Lynda Drummelsmith, Ian Fleck, Mildred Greig, Patrick Laurin, Sheila McMurray, Nancy Newell, Inge Stahl, Donna Jean Van Bilsen, Elders; Doug Bruce, Hospital Visitor; Lu Brule, Treasurer; Carrie Thornton, Clerk; Margaret McCullough, WMS; Harrison Greig, Guest.

**Regrets** Amanda MacMillan, John Park, Ministers; Tom Jeffery, Gerald Stocking, Trudy van der Hoek, Elders.

**Absent** Richard Foster, Sandra Van Der Veen, Elders.

**On Leave** Heather Paton, Minister.

**Docket** **MOTION:** (Reid/Fleck) THAT the Docket as circulated be adopted for the meeting. CARRIED.

**Stated Hour Hospital Visitor** The Moderator invited Doug Bruce, Hospital Visitor, to come forward and present his report. This report was circulated in advance. Mr. Bruce spoke about his work in the hospitals and shared a few stories. He finished by thanking the members of Presbytery for their support.

The Moderator thanked Mr. Bruce for his report and for the work he does on behalf of the Presbytery.

**Minutes** **MOTION:** (Reid/Crawford) THAT the Minutes of the Regular Meeting of

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March 14, 2017 and the Regular Meeting of April 11, 2017 be adopted.  
CARRIED.

**Report of the  
Administrative  
Team**

The Moderator invited the Clerk, C. Thornton, to present the Report of the Administrative Team.

**MOTION:** (Baron/McKee) THAT recommendations 1 and 2 be adopted by consent. CARRIED.

**RECOMMENDATION #1:** THAT the following correspondence be received for information:

<b>Number</b>	<b>From</b>	<b>Regarding</b>
17-28	T. Hamilton, Assembly Office	list of GA commissioners
17-32	J. Khang, Clerk Eastern Han-Ca	letter of standing Rev. Seok Jai Lee
17-33	M. Leung, Assembly Office	changes to the Roll
17-34	T. Hamilton, Assembly Office	receipt of moderator ballots
17-35	M. Pettem, Clerk Montreal	letter of standing Rev. Todd Statham

**RECOMMENDATION #2:** THAT the following correspondence be referred as named:

<b>Number</b>	<b>From</b>	<b>Regarding</b>	<b>Refer To</b>
17-29	T. Hamilton, Assembly Office	list of clerks/conveners	Clerk
17-30	T. Hamilton, Assembly Office	academic degrees	Clerk
17-31	T. Hamilton, Assembly Office	memorial records	Clerk
17-36	S. Shaffer, Committee Ed & Reception	information requested for GA report	Clerk

**Records  
Examination**

**MOTION:** (Van Bilsen/McKee) THAT the Session Records of Duff Presbyterian Church, Largie be attested as neatly and correctly kept. CARRIED.

**MOTION:** (Van Bilsen/McKee) THAT the Session Records of Argyle Presbyterian Church, Crinan be attested as neatly and correctly kept with notes. CARRIED.

**Financial  
Statements**

The 2016 financial statements of the Presbytery were circulated prior to tonight's meeting. L. Brule, Presbytery Treasurer, presented the financial statements and answered questions. These records will be attached as an appendix to the minutes of this meeting.

**MOTION:** (Brule/Thompson) THAT the 2016 financial statements of the Presbytery of London be approved. CARRIED.

**Charity  
Return**

L. Brule Presbytery Treasurer, reported that the T3010 (Charity Information

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Return) for 2016 has been filed with the Charities Directorate.

**Sexual Abuse  
& Harassment  
Committee**

K. McKee presented the report of the Sexual Abuse and Harassment Committee.

**MOTION:** (McKee/Reid) THAT the Presbytery of London hold another workshop concerning the Church's Policy on Sexual Abuse and Sexual Harassment in the Spring of 2019 and that all teaching elders on the constituent roll and lay missionaries in congregations, who did not attend the workshop in 2017, be mandated to attend in 2019. CARRIED.

**MOTION:** (McKee/Reid) THAT the committee concerning the Church's Policy on Sexual Abuse and Sexual Harassment ensure that workshops are held every three to five years after the 2019 workshop. CARRIED.

**Almanarah**

W. Khalil circulated a written report and highlighted several items in the report.

The Court discussed the financial situation of Almanarah at length and discussed various possibilities for sources of funding. J. Bannerman advised the Court that the Mission Team has been working with Almanarah on a grant application and has also been in discussions with Canadian ministries. The Moderator asked the Mission Team to report back to the Presbytery with the results of the discussions with Canadian Ministries. The Presbytery AGREED.

**Ministry Team**

E. Hoekstra provided a verbal report. The team has completed the annual meeting with Hospital Visitor. The team has also received and approved the profile of Burns Presbyterian Church.

**MOTION:** (Hoekstra/Donkervoort) THAT Rev. K. McKee be granted permission to attend the Randall Peaching Fellowship on October 22-25, 2017 in Toronto. CARRIED.

**MOTION:** (Hoekstra/Donkervoort) THAT Rev. J. Bannerman be granted permission to attend the Healing and Reconciliation tour organized by the Presbyterian Church in Canada on June 12-21, 2017. CARRIED.

**MOTION:** (Hoekstra/Donkervoort) THAT the Presbytery re-certify David You for his final year of study at Knox College with the understanding that he engage in pulpit supply outside his home congregation at least six times in the coming year. CARRIED.

**Mission Team**

J. Bannerman provided a verbal report.

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The team has discussed the Almanarah grant request and has started to plan an Annual Presbytery mission event. The first one will be held in 2018.

J. Bannerman also reminded congregations about the Synod “Creative Ministries Fund” and advised that details are on the Synod website.

(www.synodsw.org).

**Congregational Life Team** M. Currie presented the report previously circulated and reminded everyone about both the upcoming Leading with Care Workshop and the outstanding police record checks.

**MOTION:** (Currie/McKee) THAT clergy providing stated supply or preachers in a congregation for longer than one month be required to provide a police record check (PRC).

M. Currie provided further information about this motion and answered questions from the Court. M. Currie and K. McKee withdrew the motion. the Team will bring this or a similar motion to a future meeting.

The Court was advised that the visitation at New St. James Presbyterian Church has been completed and will be presented at a future meeting.

**Reports of Interim Moderators** St. James, North Yarmouth – J. Bannerman circulated a written report.

St. John’s, Port Stanley – No report.

Argyle, Crinan/Duff, Largie – No report.

Burns, Mosa – M. Butterfield-Kocis provided a verbal report.

Dorchester/South Nissouri – No report.

**Other Business** None.

**Adjournment** On motion by I. Stahl, the Court stood adjourned at eleven minutes after nine o’clock in the evening, to meet again in Regular Session on Tuesday, the twentieth day of June, two thousand and seventeen, at seven o’clock in the evening, in London and within Chalmers Presbyterian Church.

The Moderator closed the meeting with prayer.

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Moderator

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Clerk

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<b>The Presbytery Of London</b>					
<b>Comparative Balance Sheet</b>					
	As at 12/31/2016		As at 12/31/2015		Difference
<b>ASSET</b>					
<b>Current Assets</b>					
General Account #5001962	130,752.81		84,361.08		46,391.73
Sale of Dayspring#5009076	114,969.78		0.00		114,969.78
Total Cash		245,722.59		84,361.08	161,361.51
General Account Investments GICs	58,483.93		58,483.93		-
GIC Interest Receivable	355.92		355.92		-
Total Investments		58,839.85		58,839.85	-
Accounts Receivable	306.00		0.00		306.00
HST/PST Receivable	-194.76		635.71		- 830.47
Total Receivable		111.24		635.71	- 524.47
Payments On Behalf Of Dayspring		0.00		23,373.51	- 23,373.51
<b>TOTAL ASSET</b>		304,673.68		167,210.15	137,463.53
<b>LIABILITY</b>					
<b>Current Liabilities</b>					
Prepaid Presb. Dues		2,752.82		0.00	2,752.82
CPP Payable	5.22		0.00		5.22
Federal Income Tax Payable	-2.61		0.00		- 2.61
Total Receiver General		2.61		0.00	2.61
Due To Discretionary Account		7,350.00		0.00	7,350.00
Trinity Youth Work Program		9,482.87		9,982.87	- 500.00
Available for National Church Youth		19,651.82		19,651.82	-
Knollwood Park Presb Youth		25,000.00		25,000.00	-
Proceeds Bethel Youth Programs		15,703.95		0.00	15,703.95
Proceeds form Sale of Dayspring		114,969.78		0.00	114,969.78
HST Paid on Purchases	-295.21		0.00		- 295.21
HST Owing (Refund)		-295.21		0.00	- 295.21
<b>TOTAL LIABILITY</b>		194,618.64		54,634.69	139,983.95
<b>EQUITY</b>					
<b>Owners Equity</b>					
2011 Earnins Corrections		-1,909.02		-1,909.02	-
Retained Earnings - Previous Year		114,484.48		102,119.86	12,364.62
Current Earnings		-2,520.42		12,364.62	- 14,885.04
<b>TOTAL EQUITY</b>		110,055.04		112,575.46	- 2,520.42
<b>LIABILITIES AND EQUITY</b>		304,673.68		167,210.15	137,463.53

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<b>The Presbytery Of London Comparative Income Statement</b>				
	Actual 01/01/2016 to 12/31/2016		Actual 01/01/2015 to 12/31/2015	Difference
<b>REVENUE</b>				
General Expense Income	84,253.27		51,399.60	32,853.67
Synod Dues Income	0.00		39,543.90	-39,543.90
One Day Wonder Income	590.00		435.00	155.00
Pay It Forward Trip Montreal Income	0.00		17,772.00	-17,772.00
Church On The Move Income	0.00		4,500.00	-4,500.00
Revenue from Other Sources	15.00		0.00	15.00
Christine Empey Bequest	40.00		50.34	-10.34
<b>Net Sales</b>	<b>84,898.27</b>		<b>113,700.84</b>	<b>-28,802.57</b>
<b>Other Revenue</b>				
Interest Income GICs	0.00		1,768.25	-1,768.25
<b>Total Other Revenue</b>	<b>0.00</b>		<b>1,768.25</b>	<b>-1,768.25</b>
<b>TOTAL REVENUE</b>	<b>84,898.27</b>		<b>115,469.09</b>	<b>-30,570.82</b>
<b>EXPENSE</b>				
<b>Payroll Expenses</b>				
Clerk's Honorarium	8,953.32		8,499.96	453.36
Treasurer's Honorarium	1,790.28		1,700.04	90.24
Hospital Ministry	17,265.00		17,265.00	0.00
EI Expense	737.24		535.09	202.15
CPP Expense	807.86		1,129.78	-321.92
<b>Total Payroll Expense</b>	<b>29,553.70</b>		<b>29,129.87</b>	<b>423.83</b>
<b>General &amp; Administrative Expenses</b>				
Office and Administrative Expenses	978.28		966.69	11.59
Travel Expenses	3,349.18		2,958.42	390.76
Liability Insurance	1,744.68		1,773.43	-28.75
Ministry Teams	553.05		0.00	553.05
Evangelism Committee Expenses	0.00		617.54	-617.54
Campus Ministry Expenses	628.23		421.80	206.43
Youth Initiative Expenses	173.30		0.00	173.30
Pay It Forward Trip Montreal Exp.	0.00		16,258.98	-16,258.98
One Day Wonder Expenses	1,038.03		862.72	175.31
Church On The Move Exp	0.00		3,895.74	-3,895.74
Youth Conferencing Expenses	0.00		67.50	-67.50
Youth Mission Trip	0.00		37.82	-37.82
Canada Youth	2,422.99		0.00	2,422.99
General Assembly Meals Expense	1,046.25		1,352.20	-305.95
Almanarah Assistance Fund	5,000.00		5,000.00	0.00
General Assembly Expenses	60.00		30.00	30.00
Interest and Bank Charges	0.00		145.42	-145.42
Synod Of Southwestern Ontario Dues	33,131.00		39,536.00	-6,405.00
Empey Bequest Dispersment	40.00		50.34	-10.34
Misc	7,700.00		0.00	7,700.00
<b>Total General &amp; Admin. Expenses</b>	<b>57,864.99</b>		<b>73,974.60</b>	<b>-16,109.61</b>
<b>TOTAL EXPENSE</b>	<b>87,418.69</b>		<b>103,104.47</b>	<b>-15,685.78</b>
<b>NET INCOME</b>	<b>-2,520.42</b>		<b>12,364.62</b>	<b>-14,885.04</b>

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<b>Presbytery Of London Stalker Fund</b>					
<b>Comparative Balance Sheet</b>					
	As at 12/31/2016		As at 12/31/2015		Difference
<b>ASSET</b>					
<b>Current Assets</b>					
Dr. Stalker Mem. Fund #50021985					
	8,236.26		8,106.34		
Total Cash		8,236.26		8,106.34	129.92
GIC Interest Receivable	1,106.13		320.60		
Dr. Stalker Mem. Fund Invest. GIC	79,948.19		79,948.19		
Total GIC and Interest Receivable		81,054.32		80,268.79	785.53
<b>Total Current Assets</b>		<b>89,290.58</b>		<b>88,375.13</b>	<b>915.45</b>
<b>TOTAL ASSET</b>		<b>89,290.58</b>		<b>88,375.13</b>	<b>915.45</b>
<b>LIABILITY</b>					
<b>Current Liabilities</b>					
<b>Total Current Liabilities</b>		0.00		0.00	0.00
<b>TOTAL LIABILITY</b>		0.00		0.00	0.00
<b>EQUITY</b>					
<b>Owners Equity</b>					
Retained Earnings - Previous Year		88,375.13		87,709.52	665.61
Current Earnings		915.45		665.61	249.84
<b>Total Owners Equity</b>		<b>89,290.58</b>		<b>88,375.13</b>	<b>915.45</b>
<b>TOTAL EQUITY</b>		<b>89,290.58</b>		<b>88,375.13</b>	<b>915.45</b>
<b>LIABILITIES AND EQUITY</b>		<b>89,290.58</b>		<b>88,375.13</b>	<b>915.45</b>

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<b>Presbytery Of London Stalker Fund</b>				
<b>Comparative Income Statement</b>				
	Actual 01/01/2016 to 12/31/2016		Actual 01/01/2015 to 12/31/2015	Difference
<b>REVENUE</b>				
<b>Other Revenue</b>				
Interest Revenue GIC				
	1,580.45		1,665.61	-85.16
<b>Total Other Revenue</b>	1,580.45		1,665.61	-85.16
<b>TOTAL REVENUE</b>	1,580.45		1,665.61	-85.16
<b>EXPENSE</b>				
<b>General &amp; Administrative Expenses</b>				
Student Grants				
	665.00		1,000.00	-335.00
<b>Total General &amp; Admin. Expenses</b>	665.00		1,000.00	-335.00
<b>TOTAL EXPENSE</b>	665.00		1,000.00	-335.00
<b>NET INCOME</b>	915.45		665.61	249.84



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<b>Presbytery Of London Discretionary Fund</b>					
<b>Comparative Balance Sheet</b>					
		As at 12/31/2016	As at 12/31/2015		Difference
<b>ASSET</b>					
<b>Current Assets</b>					
Discretionary Account #5002187					
		22,186.01	20,440.41		
Total Cash		22,186.01	20,440.41		1,745.60
Due from General Account		7,500.00	0.00		7,500.00
HST/PST Receivable		270.84	270.84		0.00
<b>Total Current Assets</b>		<b>29,956.85</b>	<b>20,711.25</b>		<b>9,245.60</b>
<b>TOTAL ASSET</b>		<b>29,956.85</b>	<b>20,711.25</b>		<b>9,245.60</b>
<b>LIABILITY</b>					
<b>Current Liabilities</b>					
Due To General Account					
		150.00	0.00		150.00
<b>Total Current Liabilities</b>		<b>150.00</b>	<b>0.00</b>		<b>150.00</b>
<b>TOTAL LIABILITY</b>		<b>150.00</b>	<b>0.00</b>		<b>150.00</b>
<b>EQUITY</b>					
<b>Owners Equity</b>					
Retained Earnings - Previous Year					
		20,711.25	19,839.35		871.90
Current Earnings		9,095.60	871.90		8,223.70
<b>Total Owners Equity</b>		<b>29,806.85</b>	<b>20,711.25</b>		<b>9,095.60</b>
<b>TOTAL EQUITY</b>		<b>29,806.85</b>	<b>20,711.25</b>		<b>9,095.60</b>
<b>LIABILITIES AND EQUITY</b>		<b>29,956.85</b>	<b>20,711.25</b>		<b>9,245.60</b>

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<b>Presbytery Of London Discretionary Fund</b>			
<b>Comparative Income Statement</b>			
	Actual 01/01/2016 to 12/31/2016	Actual 01/01/2015 to 12/31/2015	Difference
<b>REVENUE</b>			
<b>Sales Revenue</b>			
Presbytery Services	1,745.60	966.30	779.30
<b>Net Sales</b>	1,745.60	966.30	779.30
<b>Other Revenue</b>			
Miscellaneous Revenue	7,500.00	-	7,500.00
<b>Total Other Revenue</b>	7,500.00	-	7,500.00
<b>TOTAL REVENUE</b>	9,245.60	966.30	8,279.30
<b>EXPENSE</b>			
<b>General &amp; Administrative Expenses</b>			
Miscellaneous Expenses	150.00	94.40	55.60
<b>Total General &amp; Admin. Expenses</b>	150.00	94.40	55.60
<b>TOTAL EXPENSE</b>	150.00	94.40	55.60
<b>NET INCOME</b>	9,095.60	871.90	8,223.70

<b>Refugees To Canada</b>	
<b>Financial Report</b>	
<b>For the year ended December 31, 2016</b>	
Bank balance, January 1, 2016	\$ -
<b>Receipts</b>	
Donation Transfer from Oakridge Presbyterian Church	\$ 32,500
<b>Disbursements</b>	
Income support	\$ 18,369
Expenses paid on behalf of refugee family	1,883
Bank charge	96
	\$ 20,348
Bank balance, December 31, 2016	\$ 12,152